



Historic Fort Wayne Coalition

**EXECUTIVE BOARD MEETING  
HELD  
June 7, 2009**

**MEMBERS PRESENT:** Tom Berlucchi, William Eichler, Thomas Steele, Dale Jones, Lloyd Hevelhorst, Bob Hovansian

**NOT PRESENT:** Shawn Fitchpatrick

**GUESTS/COMMITTEE OFFICERS PRESENT:** None

MEETING CALLED TO ORDER AT 12:31pm

**OLD BUSINESS**

Minutes of the February 21, 2009 Executive Board Meeting were read by Secretary.

- Will E. made motion to suspend the reading of the minutes since they were already provided to the Board electronically.
- Corrections noted: Add Tom Berlucchi's name as Ex Officio member of Grounds Committee.
  - Bob H. 2nded motion – **APPROVED with corrections**

**COMMITTEE REPORTS**

Projects Committee – Will Eichler

- Rich making good progress on Casemate doors.
  - Tom B. got Rich a gift card from Home Depot to use for building material expenses.
  - The HFWC gets a tax exemption from Home Depot
    - Dale Jones has phone number on file
- Tom S and Bob H started on the window jambs of Bay 2 Floor 3 window.
  - Will E. is to be down at Fort this week to complete 4-5 sash sets by Thurs.
  - Bay 3, Floor 3 Window 1 to be removed by CW Days.
    - This jamb to be completed to primer by next workday.
- Round vent louver of the South side of the post HQ building attic is blown in.
  - This needs to be replaced. Jim Conway has permission to access building.
- Joe Rebandt's email is currently down. If you need information to get to Grounds Committee contact Joe by phone or through Heather Clark.

Grounds Committee – Tom Berlucchi

- Fort was in terrible shape during the week of 6/1 - 6/5.
- Deck mower is being repaired to raise the deck from the mower in Engineer's Office.
  - New volunteer came down to Fort to cut grass and donated new tires.
- Currently none of the weed whippers work.
  - Per Bob H. – Grounds to prepare list of needed equipment
- Tom S made motion to buy Bob Griebe's mower for \$450.
  - Bob H. 2nded – **APPROVED**
- Dale noted that Shawn knows of a ~60" mower for sale. Shawn to look into this.

**MEMBERS-AT-LARGE REPORT**

- Nothing to report by Dale and Lloyd.

**TREASURERS REPORT**

- Will is catching up with the books from being out of town on business.
  - To email current report of funds within the week.
- Received \$2500 in checks for the Richard's and New Haven middle school events.
  - This money has been deposited in the Preservation account.
- Federal Battalion donated \$177 dollars at the spring Battalion drill.
- 24<sup>th</sup> Michigan Co. C donated \$500.
  - Check received at GFV by Will and Tom.
  - They will be granted an Organizational Membership
- The Great Lakes Civil War Reenactors Inc. donated \$100
  - They will be granted an Organizational Membership
- Tom B recommended that Organizational Membership should be given to organizations that donate over \$75 in an unspecified <earmarked> donation.

### **SECRETARY REPORT**

- We are currently at 146 members.
- Secretary to laminate each of the work liability waivers and application for Detroit Parks and Rec binder.
  - Copy these documents to computer in office.

### **VICE CHAIRMAN REPORT**

- Bob had nothing to report at this time.

### **CHAIRMAN REPORT**

- Colonial Dames are pulling support from Fort Wayne and pulling artifacts from the Commandant's house.
  - No heat or A/C works to keep artifacts safe.
  - Front porch needs to be completed – they are happy.
  - There is good communication between the HFWC and Colonial Dames.
    - If you are a Detroit Historical Society member, write the Colonial Dames to oppose this move out.
- The Tuskegee Airman museum flat roof work has been completed by city.
  - Electrical work being worked on.
- Bldg 112 water pressure is improving.
  - Doug Nosbisch to possibly work on upstairs toilet if available.
- HQ building has a water leak.
  - Jim Conway to speak to the city before CW Days.
- Sharon from City to follow up about electricity hook up for garage.
  - Work Order in progress for this hookup.

### **OLD BUSINESS (Cont.)**

- Will to start purchasing some replacements for safety equipment.
  - 12' extension ladder
  - A few safety harnesses and lanyards for window team.

(Old Business Cont.)

- HFWC Leadership Contact List has been completed for the Parks and Rec binder/website.
  - Website edition will be without email addresses
  - All on list will use HFWC email addresses instead of personal email
    - Tom B will continue to use personal address.
- 2008 HFWC Financial Report
  - Executive Board to request via email from Dennis to provide to full 2008 Financial Report.
- GAR Flag
  - This flag is currently stored at the CRC. We have no place to store the flag safely and appropriately.
  - GAR convention was not actually held at Fort Wayne.
  - Tom B to contact owner to see if he would like it back.
- Dick Metka Civil War photo
  - This photo is in a private collection.
  - It is not a CW era photo as previously thought – 1890's
- Business Plan
  - HFWC to provide receipt for pro bono work that Mike Rozny has contributed with drafting this plan to \$3000.00 maximum.
  - Contact mike Rozny for a revision 2 of plan
    - Executive Board to review this plan and call Mike back after discussion.
- 2009 HFWC Budget
  - Total proposed is approximately \$10,900.
  - Will made motion to table Budget discussion
    - Tom B – 2nded. – **APPROVED**
  - Will made motion to approve \$400 (\$100 per artillery piece for CW days)
    - Lloyd H. 2nded – **APPROVED** (1 opposed)
- Constant Contact
  - Emails will be sent out as individual emails instead of mass emails.
    - \$15 a month and a discount for non-profits.
    - Will E made motion to approve using Constant Contact
      - Bob H – 2nded. **APPROVED**
- Paypal Link for Website
  - Continuing to research if there are IRS complications.
    - Donations to non-profits might fall under anti-terrorism laws.

- Internet Access at Bldg 112
  - Tom B to talk to Jim Conway
  - Cannot link to City internet service
- Certificates of Appreciation
  - Tom S presented prototype
  - Board liked styling – continue working on final version.
- CIVIL WAR DAYS:
  - Generate event volunteer sign up sheet
  - Doris to email list of workers/volunteers needed or signed up.
    - Museum items for CW Days
      - Can be stored in 109 or 1<sup>st</sup> floor 1848 barracks, Bay 1 and 2
- Christmas At the Fort:
  - Dates of Event (tentative)
    - Dec 12, 2009, if no Parks and Rec youth event scheduled
    - Dec 19, 2009, is the standby date for Dec 12.
- Deed of Gifts:
  - Tabled until next meeting for discussion

-----RECESS at 2:35p-----

- Will made a motion to adjourn meeting
  - Bob H – 2nded – **APPROVED**

Meeting Adjourned at 2:47pm

Respectfully Submitted,

Thomas Steele  
Executive Secretary  
Historic Fort Wayne Coalition